



January 26, 2006

TO: Transportation Authority of Marin Commissioners

FROM: Dianne Steinhauser, Executive Director

RE: STIP Planning, Programming & Monitoring (PPM) Fund Transfer Agreement – Item 5e

Dear Commissioners:

Executive Summary

To access the STP funds that TAM programmed for planning, programming and monitoring, TAM must execute standard Fund Transfer and Project Supplemental Agreements with the California Department of Transportation. These funds were assumed to be available in TAM's annual budget adopted for Fiscal Year 2005-06. **Recommendation: The Executive Director be authorized to enter into the attached agreements and execute them for TAM.**

Overview

TAM programmed \$24,000 into the State Transportation Improvement Program (STIP) through the California Transportation Commission for use on state and federal programming activities. To be able to access those funds Caltrans requires that TAM execute: 1) a STIP Planning, Programming and Monitoring Program Fund Transfer Agreement, and 2) a Master Agreement Administering Agency – State Agreement for State Funded Projects. The State is not open to amendments or modifications of their standard agreements, so we have forwarded them to County Counsel questioning if the agreements introduce any liability/obligation that TAM does not wish to assume. No liability/obligation has been identified.

Recommendation: Authorize the Executive Director to execute the agreements.

1) a STIP Planning, Programming and Monitoring Program Fund Transfer Agreement, and 2) a Master Agreement Administering Agency – State Agreement for State Funded Projects agreements,

TAM RESOLUTION NO. 2006-01

**STIP PLANNING PROGRAMMING AND MONITORING: TRANSPORTATION AUTHORITY OF
MARIN**

Whereas, the State of California Legislature following the passage of Proposition 111 and 116 in June 1990 amended the Government Code to require Urbanized counties to have a Congestion Management Agency to plan, program, and monitor delivery of significant transportation projects; and

Whereas, the State of California Transportation Commission allows STP funds to be used by local agencies for planning, programming, and monitoring transportation projects ; and

Whereas, The Transportation Authority of Marin is eligible to receive Federal and/or State funding for certain transportation projects, through the California Department of Transportation, and

Whereas, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements must be executed with the California Department of Transportation before such funds can be claimed, and

Whereas, the Transportation Authority of Marin wishes to delegate authorization to execute these agreements and any amendments thereto to Dianne Steinhauser, Executive Director, and

Now Therefore be it Resolved, that on January 26, 2006, the Transportation Authority of Marin (TAM) by Resolution No. 2006-1, authorized Dianne Steinhauser, Executive Director for TAM to execute these agreements and any amendments thereto.

PASSED AND ADOPTED at a regular meeting of the Transportation Authority of Marin held on the 26th day of January 2006, by the following vote:

AYES:

NOES:

ABSENT:

Chair, Transportation Authority of Marin

ATTEST:

Dianne Steinhauser, Executive Director